

# 2023 Waukesha Farmers' Market Application

235 W. Broadway St., Waukesha, WI 53186

(630) 776 - 6889

Name \_\_\_\_\_

Primary Business Contact \_\_\_\_\_

Business Name and/or DBA \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mobile Phone \_\_\_\_\_ Email \_\_\_\_\_

Emergency Contact & Phone Number \_\_\_\_\_

**\*\*\*\*\*PLEASE NOTE: With your application, you MUST provide a copy of your sales permit which is required by the State of Wisconsin and Waukesha County in addition to PROOF OF INSURANCE including your insurance carrier and policy number.\*\*\*\*\***

**ENTER YOUR 15 DIGIT WISCONSIN SALES PERMIT NUMBER**

456- \_\_\_\_\_ - \_\_\_\_\_

**If you do not have a Wisconsin seller permit number and claim your sales are tax-exempt, enter the exception code number from the following table:**

**1-all sales are exempt sales only or display only**

**2- multi-level marketing company pays sales tax**

**3-non-profit exemption**

**4- Exempt occasional sales**

EXEMPTION CODE:

\_\_\_\_\_



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## SIGNATURE PAGE:

The renter of a market stall(s) holds harmless the Waukesha Downtown Business Association (WDBA) and Waukesha State Bank from and against all causes of action, claims, demands, suits, liability, or expense by reason of loss or damage to any property or bodily injury to any person, including death, as direct or indirect result of use of any rented or occupied market space or in connection with any action or omission of the renter who shall defend the above, Waukesha Downtown Business Association (WDBA) and Waukesha State Bank in any such cause of action or claim. By signing this form, I agree to an inspection of my growing/producing area and confirm that I have read, understand and will follow the guideline rules of the Waukesha Farmers' Market.

I also hereby grant the WDBA the irrevocable right to use my image & voice in any recordings on their social media platforms. I waive the right to approve the final product. I hereby release the WDBA from any and all claims for invasion of privacy, appropriation of likeness or defamation. I understand that any video or image will have distribution limited to the WDBA's immediate media pages and printed newsletters distributed between WDBA members and customers of the Waukesha Farmers Market.

The success of our farmers' market is greatly aided by supporting social media efforts. We ask every vendor to join us in spreading the word about **Waukesha's Downtown Summer Farmers' Market**. The market has had much success and has more than 11,000 followers on it's Facebook Page. News about the market, its vendors, their products and downtown Waukesha goes out to each follower every time we post videos and/or photos. We encourage all vendors and patrons to participate and help us continue that success. Let us know where you publish your media advertising, and we will join in your efforts. Check the newsletters where we publish our social media contact points.

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**Vendor Signature**

**Date**

Please return this form with all sections filled in, along with your Certificate of Liability Insurance listing **Waukesha State Bank** and the **Waukesha Downtown Business Association** as Additional Insureds, minimum liability coverage of \$100,000/\$300,000 aggregate, and full payment by March 19th, 2023 to get your \$50 early bird discount. Applications received by March 19th, 2023 without proper supporting documentation will not receive the \$50 discount.

Mail or drop off applications at 235 W. Broadway St., Waukesha, WI 53186 (there is a drop-box for after hours)

Checks are to be made payable to: Waukesha Downtown Business Association (WDBA). If you want to request a certain booth, we need this form returned by 3/19/2023. We will do our best to accommodate all requests but offer no guarantees. Approved vendors will receive their assigned stalls and a vendor map at the Farmers' Market Vendor Meeting.

Please check here if requesting use of a generator.

Please note that all generators must be inverter generators to reduce noise. All generators will be reviewed by the market management team on the first day of your generator use.

### Success checklist:

Completed Application

Enclosed Payment

Current Insurance Certificate and Seller's Permit (if applicable)