



2025 Waukesha Farmers' Market Non-Profit Application

235 W. Broadway St., Waukesha, WI 53186
marketadmin@waukeshadba.com 262-336-6716



Non-Profit Name _____

Primary Contact Name _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Email _____

Website/Social Media _____

Non-Profit Corporation EIN Number _____

Official Non-Profit Corporation Name _____

Federal Non-Profit ID Number _____

Key Market Staff Name/cell/email _____

Emergency Contact & Phone Number _____

Please provide a brief description of your non-profit and your expected activities at the Farmers' Market. _____

Please list any planned promotional giveaway items such as water bottles, market bags, can coozies, etc.

Please list dates you would like to attend (no more than 5) _____



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All participants WILL BE INVOICED once a COMPLETED application has been received and approved. Invoices must be paid in full by August 30. A \$50 late fee will be assessed for accounts not paid in full by September 1, 2025.

The renter of a market stall(s) holds harmless the Waukesha Downtown Business Association (WDBA) and Waukesha State Bank from and against all causes of action, claims, demands, suits, liability, or expense by reason of loss or damage to any property or bodily injury to any person, including death, as direct or indirect result of use of any rented or occupied market space or in connection with any action or omission of the renter who shall defend the above, Waukesha Downtown Business Association (WDBA) and Waukesha State Bank in any such cause of action or claim. By signing this form, I agree to an inspection of my growing/producing area and confirm that I have read, understand and will follow the guideline rules of the Waukesha Farmers' Market.

I also hereby grant the WDBA the irrevocable right to use my image & voice in any recordings on their social media platforms. I waive the right to approve the final product. I hereby release the WDBA from any and all claims for invasion of privacy, appropriation of likeness or defamation. I understand that any video or image will have distribution limited to the WDBA's immediate media pages and printed newsletters distributed between WDBA members and customers of the Waukesha Farmers Market.

The success of our Farmers' Market is greatly aided by supporting social media efforts. We ask every vendor to help us spread the word on your own social media about the Waukesha's Farmers' Market, its vendors, their products, and downtown Waukesha events.

Vendor Signature

Date

Please return this form **with all sections filled in**, along with your Certificate of Liability Insurance listing **Waukesha State Bank** (151 E. St. Paul Ave., Waukesha, WI 53186) and the **Waukesha Downtown Business Association** (235 W. Broadway St., Waukesha, WI 53186) as Additional Insureds, minimum liability coverage of \$100,000/\$300,000 aggregate.

Please email the application to marketadmin@waukeshadba.com. You may mail or drop off applications at 235 W. Broadway St., Waukesha, WI 53186 (there is a drop-box for after hours). However, email is preferred. Please do NOT include a payment. All participants will be invoiced from the Waukesha Downtown Business Association. This will be confirmation of your approved application to the 2025 Waukesha Farmers' Market.

Success checklist:

- Completed Application
- Current Insurance Certificate